Safe & Drug Free Schools
Program Inventory and Budgets Application
Training Version Instructions
School Year 2006-2007

The Safe and Drug-Free Schools web-based Program Inventory and Budget Application for the 2006-07 school year has been enhanced with new features. This application has been developed to assist the districts to enter the program inventory and budget data online and validate the data before sending it to the SDE. The districts can now select the research based and district programs being implemented by the district along with the risk/protective factors and developmental assets. The list of research based and district programs along with the risk/ protective factors and developmental assets need to be printed (in landscape page setup) and sent to the SDE as part of the 2006-07 application package.

The budget forms are the same as last year, and provide the option for the budgets totals to be computed automatically.   Please note that after completing and saving the budget sheets, each budget sheet must be printed in landscape. (Use print version of budget only). Below are instructions on how to use the web application.
Thank you for your support on this project.

INSTRUCTIONS
Login
1. To access the Safe and Drug Free Schools web-based Program Inventory and Budget application system, enter the website: **www.sde.state.id.us/Safe/SDFSBudgets/**
 The Login Screen appears
2. In the **Login Screen** (Figure 1), select the **District:** from the District list box.
3. Enter the assigned **Password:** (same password used for the incident tracking)
4. Click the **Login** button.
NOTE: *Contact the Webmaster at webmaster@sde.idaho.gov for technical problems or password needs. For all other questions or needs, contact Nelma Plante at NJPlante@sde.idaho.gov*
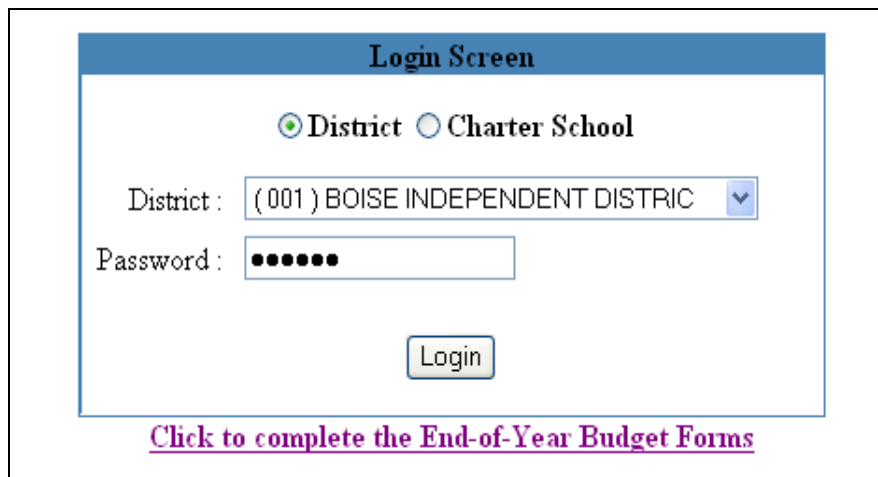

Figure 1

- **To complete your 2005-2006 Budgets (do not Login on this screen as shown on Figure 1) instead, click on End-of-Year Budget forms line below the word "Login" to go directly to Budget Forms and then you will Login with your Password on the new Login screen.**

Program Inventory and Budget Forms

After logging in successfully, the **Program Inventory and Budget Forms** screen (Figure 2) appears.

NOTE: The links on the upper half of (Figure 2) are instructions and links to documents that can be viewed/ downloaded and will assist in completing the budget application.

Safe and Drug-Free Schools (SDFS)
Program Inventory and Budget Forms 2006-2007 - Main Page

Below you will find information to assist you in completing this program portion of the SDFS application:
- View Comprehensive listing of Researched Based Proven Effective Programs
  - o Matrix
  - o SAMHSA Model Program
  - o Resources for Research-Based Programs
- View Idaho's Research Based Program Listings
- View SDFS Program Inventory Listing (Sections/Categories/Programs)
- View Application Instructions (Training Version)

I. Idaho Researched Based Effective Programs — View and select Idaho Researched Based Effective Programs that are being implemented by your district.

II. SDFS District Programs Being Implemented — View and select all your District Programs being implemented.

III. View and Print Researched Based and District Programs Being Implemented — View and select all your Researched based and District Programs being implemented. (These pages are to be printed in landscape and submitted as part of your application.)

IV. Enter Budgets Main page — Enter Budgets Main page to complete each budget based on the programs/curriculums selected above.

Logout — Logout of this application

Figure 2

Matrix

Matrix of Programs (Updated 11/02/2005)	American Youth Policy Forum (1)	Blueprints for Violence Prevention (2)	Center for Mental Health Services- Greenberg et al. (3)	Center for Substance Abuse Prevention (CSAP) (4)	Department of Education- Safe Schools (5)	Communities That Care- Developmental Research and Programs (6)	Mihalic & Aultman-Bettridge (2004) (7)	National Institute of Drug Abuse (NIDA) (8)	Sherman et al. (1997) (9)	Strengthening America's Families (10)	Surgeon General's Report (2001) (11)	Title V (OJJDP) (12)
Academic Tutoring and Social SkillsTraining												Effective
Accelerating Language Development Through Picture Book Reading						Effective						
Across Ages				Model		Effective	Favorable					Exemplary
Adolescent Alcohol Prevention Trial (AAPT)				Promising		Effective		Effective				
Adolescent Portable Therapy												Promising
Adolescent Transitions Program			Effective			Effective		Effective		Exemplary 2		Exemplary
Aggression Replacement Training					Promising				Effective			Promising
Aggressors, Victims & Bystanders: Thinking & Acting to Prevent Violence					Promising							
Al's Pals: Kids Making Healthy Choices				Model	Promising		Favorable					Exemplary
Albuquerque Victim-Offender Mediation Program												Promising
Alcohol Misuse Prevention						Effective						Effective
All Stars				Model	Promising	Effective						Effective
American Indian (Zuni) Life Skills				Effective								Effective
Anchorage Youth Court												Effective
Anger Coping Program			Effective				Favorable		Effective			Effective

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SAMHSA Model Program

SAMHSA Model Programs

SAMHSA defines evidence-based programs in one of three categories—

- Promising Programs
- Effective Programs
- Model Programs

Evidence-Based Programs
- Conceptually Sound and Internally Consistent
- Program Activities Related to Conceptualization
- Reasonably Well Implemented & Evaluated

Promising
Some Positive Outcomes

Effective
Consistently Positive Outcomes
Strongly Implemented & Evaluated

Model Programs are well-implemented, well-evaluated programs, meaning they have been reviewed by the National Registry of Evidence-based Programs and Practices (NREPP) according to rigorous standards of research. Developers, whose programs have the capacity to become Model Programs, have coordinated and agreed with SAMHSA to provide quality materials, training, and technical assistance for nationwide implementation. Model Programs score at least 4.0 on a 5-point scale on Integrity and Utility, based on the NREPP review process.

Resources for Research Based Programs

ePDE
PA Dept. of Education

Home | Pre K-12 | Higher/Adult Education | Teaching | Libraries | Dept Info | Newsroom

Student Services

- Food and Nutrition
- Gifted Education
- Pupil Transportation
- Schools of Excellence
- Student Contests and Activities

Prevention/Intervention

- Accountability Block Grant
- Alternative Education for Disruptive Youth Programs
- Chapter 12
- Character Education
- 21st Century Community Learning Centers
- Crisis Response
- Dropout Prevention
- Grants/Funding
- Homeless Education
- Hurricane Resources
- Mentoring
- Migrant Education
- Persistently Dangerous Schools
- Refugee Children School Impact Aid
- Safe and Drugfree Schools and Communities Program
- Safe Schools Initiative
- Service Learning
- Student Assistance Program
- Teen Parents
- Tutoring
- Violence and Weapons Posession Reporting

Safe and Drug Free Schools and Communities

Student Services and Programs Home Printable Version Text-Only Full-Screen eMail

Resources for Research-Based Programs

site TOOLS ▸

NEWLY EXPANDED OJJDP Model Programs Guide The Office of Juvenile Justice and Delinquency Prevention's Model Programs Guide (MPG) is a user-friendly online gateway to evidence-based (scientifically tested and proven) programs that address a range of issues across the juvenile justice continuum—from delinquency prevention to aftercare and reentry. In August 2005, the MPG is being expanded beyond delinquency prevention and intervention programs to include substance abuse, mental health, and education programs.

U.S. Department of Education's Promising Programs

U.S. Department of Education's Exemplary Programs

"What Works" Clearinghouse - U.S. Department of Education

SAMHSA Model Prevention Programs Supporting Academic Achievement - Word PDF

CSAP Model Programs (Prepared by the Wisconsin Clearinghouse for Prevention Resources)

Blueprints for Violence Prevention (Center for the Study and Prevention of Violence)

Link to Comprehensive List of Science-Based Prevention Programs (Compiled by Florida Department of Education)

The Challenge Newsletter; Volume 13, No. 4 (pdf) features articles on "Keeping Prevention Activities on Track," "Hiring and Working with Outside Evaluators" as well as "Other Evaluation Tools for Educators and Prevention Professionals."

Strategic Prevention Framework Information Brief January 2005 - The framework was developed to enable communities to build the infrastructure necessary for effective and sustainable prevention efforts [Carnevale Associates]. (pdf)

Listings Found Under Program Type (Grey Area)

Idaho Researched Based Effective Programs Being Implemented   *List all programs/activities being implemented even if SDFS money has not been allocated for those programs this year.*
All Stars*
Big Brothers/Big Sisters*
Child Development Project*
Get Real About Violence*
GRASP* (Gaining Responsibility Afterschool Program)
Great Body Shop
Growing Healthy*
Know Your Body*
Life Skills Training (LST)*
Lion's Quest for Adolescence*
Not on Tobacco (NOT)*
PALS-Participate and Learn Skills*
PASS-Plan a Safe Strategy Program*
PATHS-Promoting Alternative THink Strategies*
PeaceBuilders*
Positive Action*
Positive Options for Teens/Prevention*
Project Alert*
Project Northland*
Project SUCCESS*
Project Towards No Drug Use (TNT)*
SAP Counseling in Career Ed Classes*
Second Step*
Smart Team*
STEPS–Sch Transitional Environment Prog*
Too Good for Drugs*
Tribes*
Parent Programs
Love and Logic Parenting Class*
Parenting Project*
Parenting Wisely*
Parents as Teachers*
Parents Who Care*
STARS for Families*

SDFS Program Inventory Listing
(Sections/Categories/Programs)

SECTION #1 – STAFF (Section for Personnel Implementing Programs)

<u>Category - Coordinator</u>
Title and Area of Responsibility
- Community Relations Dir
- Dir. St. Advocacy Program
- SAP Coordinator/Facilitators
- SDFS Coordinator/Advisor/Adm

<u>Category – Counselor</u>
Title and Area of Responsibility
- All School Counselors/District
- Assistant Coordinators
- Behavior Specialist
- Group Facilitator
- SAP Counselor
- SDFS Counselor
- School Psychologist
- Social Skills Training Counselor

<u>Category - Prevention Specialist/ Interventionist</u>
Title and Area of Responsibility
- At Risk Specialist
- Behavioral Specialist
- Dist Intervention Specialist
- Drug Prevent Counselors
- Elem/Second Prev. Interventionist
- High risk Intervent Work
- Middle School Specialist
- No Regrets Abstinence Facilitator
- Prevention Program Coordinator
- Safe School Specialist
- SAP Specialists
- School Safety Interventionist
- SDFS Aid
- Student Dean

<u>Category – Nurses</u>

<u>Category – CRW</u>
Title and Area of Responsibility
- County Probation Officer
- School Social Worker

<u>Category – DARE</u>

<u>Category - SRO's</u>

<u>Category - Aftersch/Saturday Sch Staff</u>
Title and Area of Responsibility
- Afterschool Assistants/Tutors
- Afterschool Coordintors
- Afterschool Directors
- Afterschool Teacher
- Latchkey Coordinator
- Late Night Program Coordinator
- Saturday School Instructors

<u>Category - Contracted Services</u>
Title and Area of Responsibility
- Americorp/America. Promise
- Afterschool Social Worker
- DARE
- Diagnostic Tools, Inc.
- Independent Counselors
- Probation Officer
- Sheriff Dept/Drug Testing
- Spirit Walker
- SRO
- Truancy Officer
- Walker Center

I. Idaho's Research Based Program Listings
(Bottom half of Figure 2)

Figure 2

(I) Idaho Researched Based Effective Programs
1. Click the **"Idaho Researched Based Effective Programs"** to start working on the application.
2. Select all the Research Based programs being implemented by your district and **all the applicable focus areas and grade levels for each program.**
3. **Save** all the programs that are being implemented by the district
4. Click the **"Return to Main Page"** button, to return to the main page (Figure 2).

- The letter after the Program Name (**E**001) indicates that this is either an Effective (E) Program or a District Program (P) Division.

NOTE: The districts have an option to add a new researched based program by selecting "New for upcoming school year (E099)." Please note that the title of the program needs to be entered in the "Brief Description" column in Budget 3 (Curriculum).

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EDIT OR DELETE INSTRUCTIONS

I. Idaho Researched Based Effective Programs (after selecting programs) – A program can be edited/deleted by clicking the Edit/Delete buttons

Research Based Effective Programs being implemented in
STATE OF IDAHO (999)
for School Year 2006-2007

List all programs/activities being implemented even if SDFS money has not been allocated for those programs this year.

Instructions:
1. Select the Program Type and the Program Name from the drop-down list.
2. Select all applicable Focus Areas and Grade Levels for this program.
3. Click the Save button to add the programs against your district.

Program Type	Research-Based Effective Programs
Program Name	Life Skills Training (LST)* (E009)
Focus Areas	☐ Alcohol/ Tobacco/ Other Drugs ☐ Violence ☑ Life Skills ☑ Character Ed
Grade Level	☑ Elementary ☑ Jr. High ☐ High School ☑ Alternative School ☐ Parent

Reset   Save   Return to Main Page

Research Based Effective Programs being Implemented	Focus Areas				Grade Level					Edit/ Delete record?
	Alcohol/ Tobacco/ Other Drugs	Violence	Life Skills	Character Ed	Elem.	Jr. High	High School	Alt. School	Parent	
All Stars* (E001)	☐	☐	☑	☐	☐	☐	☑	☐	☑	Edit Delete
Growing Healthy* (E007)	☐	☐	☑	☐	☑	☐	☑	☐	☐	Edit Delete
Parents Who Care* (E032)	☐	☐	☑	☐	☐	☑	☐	☑	☐	Edit Delete

NOTE: Update or Delete a Program
The selected programs in the **Idaho Researched Based Effective Programs** and the **SDFS District Programs Being implemented** links can be updated or deleted by clicking the "Edit" or "Delete" buttons respectively. (Steps I and II)

II. SDFS District Programs being implemented

District Programs based on Risk/Protective factors being implemented in
STATE OF IDAHO (999)
for School Year 2006-2007

List all programs/activities being implemented even if SDFS money has not been allocated for those programs this year.

Instructions:
1. Select the Section and the Program Category from the drop-down list.
2. Select all applicable Focus Areas and Grade Levels for this program.
3. Select all the applicable Risk/Protective factors/Developmental Assets for this program.
4. Click the Save button to add the programs against your district.

Section	Budget 2 - Intervention
Program Category	Assessments (P201)

Focus Areas	☐ Alcohol/ Tobacco/ Other Drugs	☐ Violence
	☐ Life Skills	☐ Character Ed

Grade Level	☐ Elementary	☐ Jr. High
	☐ High School	☐ Alternative School
	☐ Parent	

Risk/Protective Factors

Protective Factors

Individual/Peer
- ☐ Resilient temperament
- ☐ Positive Social Orientation

Family
- ☐ Bonding
- ☐ Healthy beliefs & clear family standards for behavior

School
- ☐ Opportunities for involvement
- ☐ Rewards/ recognition for prosocial performance/ involvement
- ☐ Healthy beliefs & clear standards for behavior

Community
- ☐ Opportunities for prosocial involvement
- ☐ Rewards/ recognition for prosocial involvement
- ☐ Healthy beliefs & clear community standards for behavior

Risk Factors

Individual/Peer
- ☐ Rebelliousness
- ☐ Friends who engage in the problem behavior
- ☐ Favorable attitudes toward problem behavior
- ☐ Early initiation of the problem behavior

Family Domain
- ☐ A family history of high-risk behavior
- ☐ Family management problems
- ☐ Family conflict
- ☐ Parental attitudes and involvement in the problem behavior

School
- ☐ Early and persistent antisocial behavior
- ☐ Academic failure beginning in the late elementary school
- ☐ Low commitment to school

Community Domain
- ☐ Availability of drugs
- ☐ Availability of firearms
- ☐ Community laws & norms favorable toward drug use, firearm, & crime
- ☐ Transitions and mobility
- ☐ Low neighborhood attachment & community disorganization
- ☐ Extreme economic and social deprivation

Developmental Assets (External)

Support
- ☐ Support
- ☐ Positive family communication
- ☐ Other adult relationships
- ☐ Caring neighborhood
- ☐ Caring school climate
- ☐ Parent involvement in schooling

Empowerment
- ☐ Community values youth
- ☐ Youth as resources
- ☐ Service to other
- ☐ Safety

Boundaries and Expectations
- ☐ Family boundaries
- ☐ School boundaries
- ☐ Neighborhood boundaries
- ☐ Adult role models
- ☐ Positive peer influence
- ☐ High expectations

Constructive use of time
- ☐ Creative activities
- ☐ Youth programs
- ☐ Religious community
- ☐ Time at home

Developmental Assets (Internal)

Commitment to Learning
- ☐ Achievement motivation
- ☐ School engagement
- ☐ Homework
- ☐ Bonding to school
- ☐ Reading for pleasure

Positive Values
- ☐ Caring
- ☐ Equality and social justice
- ☐ Integrity
- ☐ Honesty
- ☐ Responsibility
- ☐ Restraint

Social Competencies
- ☐ Planning and decision making
- ☐ Interpersonal competence
- ☐ Cultural Competence
- ☐ Resistance skills
- ☐ Peaceful conflict resolution

Positive Identity
- ☐ Personal Power
- ☐ Self esteem
- ☐ Sense of purpose
- ☐ Positive view of personal future

[Reset] [Save] [Return to Main Page]

(II) SDFS District Programs being implemented (Next page)

The next section that needs to be completed is the District Programs being implemented.

1. Click on the link **"SDFS District Programs Being implemented"**
2. Select all the District programs in each section (#2 through 12), identifying programs being implemented by your district and all the applicable focus areas, grade levels, risk/protective factors and developmental assets for each program.
3. **Save** all the programs that are being implemented.
4. Once all the programs have been saved the list of programs will be displayed as shown below.

A program can be edited/deleted by clicking the Edit/Delete buttons (as shown on below)

SDFS District Programs being Implemented	Focus Areas				Grade Level					Edit/ Delete record?
	Alcohol/ Tobacco/ Other Drugs	Violence	Life Skills	Character Ed	Elem.	Jr. High	High School	Alt. School	Parent	
Biology/Science Classes (P301)	☑	☐	☐	☐	☑	☐	☑	☐	☐	Edit / Delete
Health Education Classes - Inhalants (P306)	☐	☐	☑	☐	☑	☑	☑	☐	☐	Edit / Delete
Health Education Classes - Alcohol (P305)	☑	☐	☑	☐	☑	☑	☐	☐	☐	Edit / Delete
Prevention Programs - Bully Prevention (P402)	☑	☐	☑	☐	☐	☐	☑	☐	☑	Edit / Delete
Prevention Programs - Tobacco Prevention (P404)	☑	☐	☑	☐	☐	☐	☐	☐	☑	Edit / Delete
Character Education (P411)	☐	☐	☑	☐	☑	☐	☑	☐	☐	Edit / Delete

5. Click the **"Return to Main Page"** button.

(III) View and Print Researched Based and District Programs Being Implemented
Click the **"View and Print Researched Based and District Programs Being Implemented"** link, after completing Steps I and II.
This screen lists all the programs along with the risk/protective factors and developmental assets that have been selected by the district.
Print each of these reports and attach it with your application package.

List of all Research-Based and District Programs being implemented (Print Versions)

Research Based Effective Programs and District Programs based on Risk/Protective factors that are being implemented in STATE OF IDAHO (999) for School Year 2006-2007

Research Based Effective Programs and District Programs being Implemented	Focus Areas				Grade Level				
	Alcohol/ Tobacco/ Other Drugs	Violence	Life Skills	Character Ed	Elem.	Jr. High	High School	Alt. School	Parent
Growing Healthy* (E007)	☐	☐	☑	☐	☑	☐	☑	☐	☐
All Stars* (E001)	☐	☐	☑	☐	☐	☐	☑	☐	☑
Parents Who Care* (E032)	☐	☐	☑	☐	☐	☑	☐	☑	☐
Biology/Science Classes (P301)	☑	☐	☐	☐	☑	☐	☑	☐	☐
Health Education Classes - Inhalants (P306)	☐	☐	☑	☐	☑	☑	☑	☐	☐
Health Education Classes - Alcohol (P305)	☑	☐	☑	☐	☑	☑	☐	☐	☐
Prevention Programs - Bully Prevention (P402)	☑	☐	☑	☐	☐	☐	☑	☐	☑
Prevention Programs - Tobacco Prevention (P404)	☑	☐	☑	☐	☐	☐	☐	☐	☑
Character Education (P411)	☐	☐	☑	☐	☑	☐	☑	☐	☐
Totals	**4**	**0**	**8**	**0**	**5**	**3**	**6**	**1**	**3**

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Protective factors for District Programs being implemented (Print Versions)

District Programs based on Risk/Protective factors that are being implemented in STATE OF IDAHO (999) for School Year 2006-2007

Risk/Protective Factors		Program Codes
Protective Factors	**Individual/Peer**	
	Resilient temperament	P404, P411
	Positive Social Orientation	P306
	Family	
	Bonding	P404, P411
	Healthy beliefs & clear family standards for behavior	P402
	School	
	Opportunities for involvement	P301
	Rewards/ recognition for prosocial performance/ involvement	P402
	Healthy beliefs & clear standards for behavior	P301
	Community	
	Opportunities for prosocial involvement	P411
	Rewards/ recognition for prosocial involvement	P402
	Healthy beliefs & clear community standards for behavior	

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Risk factors for District Programs being implemented (Print Versions)

District Programs based on Risk/Protective factors that are being implemented in STATE OF IDAHO (999) for School Year 2006-2007

Risk/Protective Factors		Program Codes
Risk Factors	**Individual/Peer**	
	Rebelliousness	
	Friends who engage in the problem behavior	
	Favorable attitudes toward problem behavior	P301
	Early initiation of the problem behavior	P305, P306
	Family Domain	
	A family history of high-risk behavior	P411
	Family management problems	P306
	Family conflict	P301, P411
	Parental attitudes and involvement in the problem behavior	P306
	School	
	Early and persistent antisocial behavior	
	Academic failure beginning in the late elementary school	
	Low commitment to school	
	Community Domain	
	Availability of drugs	
	Availability of firearms	
	Community laws & norms favorable toward drug use, firearm, & crime	
	Transitions and mobility	
	Low neighborhood attachment & community disorganization	
	Extreme economic and social deprivation	

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All Programs have been assigned a unique code such as P301, P411, etc., The codes have been assigned based on the Program Category for i.e.: P301, the 'P' is a District Program, '3' is a Curriculum Category and the '01' is the Program Number within the Curriculum Category. change the above sentence to All Programs have been assigned a unique code such as P301, P411, etc., The codes have been assigned based on the Program Category eg: in case of code P301, the 'P' is a District Program, '3' is a Curriculum Category and the '01' is the Program Number within the Curriculum Category.

Developmental Assets (External) for District Programs being implemented (Print Versions)

**District Programs based on Risk/Protective factors that are being implemented
in STATE OF IDAHO (999)
for School Year 2006-2007**

Risk/Protective Factors		Program Codes
Developmental Assets (External)	**Support**	
	Family support	
	Positive family communication	
	Other adult relationships	
	Caring neighborhood	
	Caring school climate	
	Parent involvement in schooling	
	Empowerment	
	Community values youth	
	Youth as resources	
	Service to other	
	Safety	P305
	Boundaries and Expectations	
	Family boundaries	
	School boundaries	P402
	Neighborhood boundaries	
	Adult role models	P402
	Positive peer influence	
	High expectations	P402
	Constructive use of time	
	Creative activities	
	Youth programs	
	Religious community	
	Time at home	

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Developmental Assets (Internal) for District Programs being implemented (Print Versions)

**District Programs based on Risk/Protective factors that are being implemented
in STATE OF IDAHO (999)
for School Year 2006-2007**

Risk/Protective Factors		Program Codes
Developmental Assets (Internal)	**Commitment to Learning**	
	Achievement motivation	P301
	School engagement	
	Homework	
	Bonding to school	P305
	Reading for pleasure	P404
	Positive Values	
	Caring	
	Equality and social justice	
	Integrity	
	Honesty	
	Responsibility	
	Restraint	
	Social Competencies	
	Planning and decision making	
	Interpersonal competence	
	Cultural Competence	
	Resistance skills	
	Peaceful conflict resolution	
	Positive Identity	
	Personal Power	
	Self esteem	P305
	Sense of purpose	
	Positive view of personal future	

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(IV) Enter Budgets Main page

      Click the **"Enter Budgets Main page"** link, after selecting all the programs. (Steps I and II).
      *The **Budget Main** page appears (Figure 3).* Budget Form #1 through 12 are budget hyperlinks
      to enter budget data.

Figure 3

All the research based and district programs that were selected in Steps I and II, will be populated
in the respective budgets sheets.
*** The district should complete the following columns: Program Description, Grade Level
and Budgeted Amounts.**

NOTE: If program categories have not been selected for a particular budget, the message in
Figure 4 is displayed. Ignore this message, if the district does not have any programs against this
program category.

Figure 4

If there are programs that need to be against this budget:
      a.   Click the "Go to Programs Inventory Main Page"
      b.   Select the appropriate program categories.
      c.   Click the Enter Budget Main page screen to enter the budget information.

Safe & Drug Free Schools - School Year 2006-2007
Budget Form #1 - Staff

School District: STATE OF IDAHO (999)
Total State Allocation: $ 123,456.00
Total Federal Allocation: $ 78,901.00

List Individual Staff (Include complete job description if paid with SDFS funds)	No.	Title and Area of Responsibility	Salary paid by SDFS funds (Include Benefits)	Stipends	Budgeted Amounts			Actual Expenditures		
					State	Federal	Other	State	Federal	Other
Coordinator	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Counselor	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Prevention Specialist/ Interventionist	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Advisor-Clubs/ Organizations	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Nurses	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
CRW	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
DARE	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
SRO's	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Afterschool/ Sat. school staff	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Contracted Services	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Drug Testing Staff	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Facilitators/ Trainers/ Teachers	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Security	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
SchoolCompanions	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Mentor/ Tutors	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Substitutes for Trainings	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
Support Staff	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0		0	0	0.00	0.00	0.00	0.00	0.00	0.00

[Save and Return to Budget Page]   [Return to Budget Page]

1. In the budget screen, **data can be entered only in the shaded columns of each budget**. *The remaining columns will be available for data entry at the end of the school year. Data validation and totals are computed on the budget sheets as data is entered.* * After completing the individual budget page, **remember** to save the information by clicking the 'Save and Return to Budget Page' button, so that it can be accessed at a later time. **NOTE:** Clicking on the 'Return to Budget Page' button **does not save** the data.

Safe & Drug Free Schools - School Year 2006-2007
Budget Form #4 - Non-Curricular Programs/ Activities
Program/ Activities - during lunch - before and after school - which emphasize or reinforce substance abuse prevention programs

School District: STATE OF IDAHO (999)
Total State Allocation: $ 123,456.00
Total Federal Allocation: $ 78,901.00

Non-Curricular Program/ Activities Name	Brief Description	Grade Level	Number Students Served			Budgeted Amounts			Actual Expenditures		
			K-6	7-9	10-12	State	Federal	Other	State	Federal	Other
Prevention Programs - Bully Prevention (P402)	Bullying Behaviors, Cool	9-12	0	0	0	12356.75	4562.82	543.64	0.00	0.00	0.00
Prevention Programs - Tobacco Prevention (P404)			0	0	0	0.00	0.00	0.00	0.00	0.00	0.00
Character Education (P411)	Decision Making Skills	10-11	0	0	0	3432.00	2754.00	0.00	0.00	0.00	0.00
TOTALS			0	0	0	15788.75	7316.82	543.64	0.00	0.00	0.00

[Save and Return to Budget Page]   [Return to Budget Page]

2. On the Budget Main Page there is an icon of a printer. Click on this icon to see the print version of the Budget sheet. This screen displays all the data entered from the data entry screen, but is in a view-only mode for printing. Additional information such as when the data was saved and time of printing is displayed at the top of the budget sheet.

Budget 4 (Print Version – to be sent to SDE as part of the application)

Safe & Drug Free Schools - School Year 2006-2007
Budget Form #4 - Non-Curricular Programs/ Activities
Program/ Activities - during lunch - before and after school - which
emphasize or reinforce substance abuse prevention programs

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School District: STATE OF IDAHO (999)
Total State Allocation: $ 123,456.00
Total Federal Allocation: $ 78,901.00

Non-Curricular Program/ Activities Name	Brief Description	Grade Level	Number Students Served			Budgeted Amounts			Actual Expenditures		
			K-6	7-9	10-12	State	Federal	Other	State	Federal	Other
Prevention Programs - Bully Prevention (P402)	Bullying Behaviors, Cool Tools, Don't Laugh at Me	9-12	0	0	0	12356.75	4562.82	543.64	0.00	0.00	0.00
Prevention Programs - Tobacco Prevention (P404)			0	0	0	0.00	0.00	0.00	0.00	0.00	0.00
Character Education (P411)	Decision Making Skills	10-11	0	0	0	3432.00	2754.00	0.00	0.00	0.00	0.00
TOTALS			0	0	0	15,788.75	7,316.82	543.64	0.00	0.00	0.00

Print Budget   Return to Budget Page

3.   The **'View and Print Budget Summary**' displays a summarized version of all the Budgets that have been entered.
       If the total budgeted and actual amounts do not match, a warning is displayed at the top of the Summary page, and the user has to correct the amounts in the respective budgets. During evaluation submission, additional warning messages are displayed if any of the budgets have evaluation amounts, but no student count is entered.
NOTE: Before sending the application package, be sure that the 'Budget Summary' page does not have any warnings such as '*Total budgeted and actual amounts do not match*'. Similarly, during evaluation submission, be sure that the 'Budget Summary' page does not have any warnings such as '*In Budget XYZ, there are programs that have Evaluation amounts, but Student counts are not completed*'.

Budget Summary Page ((Print Version – to be sent to SDE as part of the application))
Be sure there are no warning messages on this page, as shown below

Safe & Drug Free Schools - School Year 2006-2007
Budget Form #13 - BUDGET SUMMARY
Warning - The Total State Allocation 123,456.00 does not match the Budgeted State Allocation 15,788.75
Warning - The Total Federal Allocation 78,901.00 does not match the Budgeted Federal Allocation 7,316.82

School District: STATE OF IDAHO (999)
Total State Allocation: $ 123,456.00
Total State Carryover: $ 0.00
Total Federal Allocation: $ 78,901.00
Total Federal Carryover: $ 0.00

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No.	Summary Budget Items	Budgeted Amounts			Actual Expenditures		
		State	Federal	Other	State	Federal	Other
1.	Staff/ Law Enforcement	0.00	0.00	0.00	0.00	0.00	0.00
2.	Intervention Services	0	0	0	0	0	0
3.	Curriculum	0.00	0.00	0.00	0.00	0.00	0.00
4.	Non-Curricular Activities	15788.75	7316.82	543.64	0.00	0.00	0.00
5.	Peer-Delivered Programs	0.00	0.00	0.00	0.00	0.00	0.00
6.	Special Events	0	0	0	0	0	0
7A.	Alternative Schools	0	0	0	0	0	0
7B.	Private/ Charter Schools	0	0	0	0	0	0
8.	Juvenile Corrections	0	0	0	0	0	0
9.	Staff Development	0	0	0	0	0	0
10.	Operational Expenses	0	0	0	0	0	0
11.	Parent/ Community	0	0	0	0	0	0
12.	Volunteers				0	0	
	TOTALS	15,788.75	7,316.82	543.64	0.00	0.00	0.00

Print Budget   Return to Budget Page

Evaluation Application Requirements
- **2005-2006 Evaluation Budget Sheets with actual expenditures and number of participating students completed needs to be sent to the SDE as part of the year end report.**

Grant Approval Requirements
- **The Printed Version of the Research Based and District programs, Risk/Protective factors and Developmental Assets for all the district programs.**
  - **All Budget sheets and Budget Summary page needs to be sent to the SDE as part of the 2006-07 application.**

Proven Researched Based Program
To be added to Idaho's listing for following year

New Idaho Proven Researched Based Program being implemented not found on the list

Please provide the following information for your Proven Researched Based Program:

District: _____

Year started implementation _____

Name of Program	Proven Researched Based Effective Program Listing(s) where program is found. (SAMHSA, WCAPT, etc.)	Focus Area • Alcohol/tobacco/other drugs • Life Skills • Violence • Character Ed	Grade Level(s) • Elementary • Jr. High /Mid School • Alternative School • Parents